



Here's how to switch!

1

Open an account with SCCU. You can apply online or in person. Start with a membership savings and add any other accounts you want!

Here's what you'll need:

- ✔ Name
- ✔ Date of birth
- ✔ Social Security number
- ✔ Email address
- ✔ Mailing address
- ✔ Phone number
- ✔ Applying at the branch? Must provide:
 - Photo I.D. & Proof of Address
 - Lease document
 - Mortgage document
 - Utility bill, bank statement or credit card statement

superiorchoice.com/membership-savings

2

Make a list of all your automatic bill payments and direct deposits from your current bank. _____ 

3

Update your Direct Deposits. If you have direct deposit set up to deposit payroll checks, child support and/or alimony payments, or government benefit payments, you'll need to update your bank account details with each one individually. For example, for payroll, you'll reach out to your HR or payroll department to update.

4

Update your automatic payments. Set up automatic bill payments through your new bank account. Or, if you set up automatic payments through specific billers, be sure to update your information for each one.

- A. Go to the payment center for each specific bill.
- B. Look for a tab or option that reads similar to “change payment method”.
- C. Remove the old bank account information and enter your new account numbers.
- D. Accept or confirm changes. (The wording will vary, but you get the idea.)
- E. Go back to the payment method to make sure the new bank information shows on the account.
- F. If you encounter any problems, contact each company's customer service department.



SuperiorChoice
Credit Union

Just a few more steps...

5

Set up recurring transfers. If you have any recurring transfers, such as deposits from checking to savings, you'll need to set those up to occur between your new accounts.

6

Close your old bank accounts.

7

Destroy any old cards and checks. Keep old statements for tax purposes.

8

Enroll in online & mobile banking. Manage your finances from the palm of your hand.

Still unsure? We're here to help!



Give us a call!

715-392-5616



Chat with us online!

superiorchoice.com/contact-us



Come visit us!

Check out our locations:

superiorchoice.com/locations

